

# JADAVPUR UNIVERSITY

Faculty Council of Arts  
Kolkata - 700 032, India

## RECOMMENDATION FORM -I

Submit 2 Recommendation.  
Please photocopy additional  
forms as needed.

Instructions to Applicant: Please complete the information below and  
then give this form to the person who will offer recommendation on  
your behalf.

Name of the Applicant (in block letters):

Last Name/Surname

First Name

Middle Name

Mailing Address:

Pin Code/Zip Code

State

Country

Telephone Number

email address

**Degree objectives:** Ph.D.  / M.Phil.  / Post Graduate  / Under Graduate

**Academic Session:** (Starts from July every year)

**Intended Enrollment Status:** Full-time

I wish to waive access to recommend letters: yes  No

(Please tick N / Y whichever is applicable)

Signature of the Applicant.....Date.....

Instructions to recommender: Please write a short assessment of the applicant. We are particularly interested in the applicant's strength, weakness and characteristics that would help the faculty review committee judge the applicant's ability to succeed in graduate school. Feel free to write comments on the back or use your own letterhead and attach to this form. Also please give your assessment regarding the applicant in the following format

	Excellent	Above Average	Average	Below Average	Poor	Unable
to Assess						
Analytical ability						
Breadth of knowledge						
Verbal expression skills						
Written expression skills						
Perseverance						
Maturity						
Imagination and creativity						
Potential as a teacher/Scholar/Researcher						
Overall academic potential						

(Use additional Sheet for details information and comments if any)

Name: \_\_\_\_\_

Institution Affiliation: \_\_\_\_\_

Address of Recommender: \_\_\_\_\_

Date: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Signature with official Stamp \_\_\_\_\_

**NB: Attached these with the Application Form in a closed envelop**

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